



MICHIPICOTEN FIRST NATION DIRECTORY

Extension 213 Band Manager – Carol Sanders

Responsible for all aspects of Band business.

Extension 212 Bookkeeping, Finance & Personnel – Kara Heffell

Responsible (in assistance to the Band Manager) in all Financial matters and the day to day operations of the Band and Personnel. Recreation Policy Contact.

Extension 214 Executive Secretary – Shelley Lapham

Provides all secretarial services to Chief and Council; Committee and Council Meetings

Extension 233 Administrative Assistant – Sherrie Clement

Provides assistance to the Executive Secretary and Administration. Maintains editorial services for the Monthly Newsletter.

Extension 226 Community Health Promotion Worker - Evelyn Stone

Coordinates and implements the delivery of health promotion programs. Provides programs, support, education, and assistance to membership in regards to health promotion. Seniors' Policy Contact.

Extension 224 Community Health Representative - Lena Andre

Provides information and assistance on health programs. Coordinates documentation and transportation assistance for medical trips. Assists members with accommodation and travel assistance for medical trips. Provides information concerning Non-Insured Health Benefits through Health Canada. Medical Offset Policy Contact.

Extension 228 Family Support Worker - Joanne Nelson

Provides community and family needs assessments and service planning. Handles referrals to outside agencies. Provides parental and family support. Works with Dilico Child and Family Services to coordinate events, services and case review. Develops and coordinates programs for youth. Promotes healthy lifestyles, cultural awareness and physical well-being.

Extension 218 Education/Training/Membership - Linda Peterson

Provides educational counseling to elementary, secondary and post secondary students. Coordinates staff training. Coordinates training programs for members. Administers the Post Secondary Student Support Programs.

Extension 219 Transportation & Library Services – Sherri Black

Provides van services for regularly scheduled town trips for medical purposes, etc. Maintains database of library books and library services as required.

Economic Development is currently being provided on a Contractual Basis.

Infrastructure and Maintenance staff include the Heavy Equipment Operator, General Maintenance Worker(s), Water Treatment Plant Operator(s) and Custodian.

